



QUEENSBERRY HOTEL FUNCTIONS

Built in 1890, the heritage listed hotel has become a funky yet traditional venue with versatile function rooms. Conveniently located a short distance from the CBD and walking distance to Melbourne Central, the Queensberry is easy to get to via public transport and there are plenty of parking spaces in the area.

The Queensberry Hotel offers four unique function spaces with funky decor, great food and excellent service in a relaxed and informal atmosphere.

Catering to all types of functions, be it a small intimate social gathering or large event, the Queensberry Hotel can host between 20 to 400 guests. Some of our specialties include:

- ** Birthday parties
- ** Christmas Parties
- ** Farewells
- ** Corporate Functions
- ** Luncheons and Dinners
- ** Engagement parties
- ** Social Group parties
- ** Trivia nights
- ** Sport and Club functions
- ** Team building functions

...and anything in between.

Take the stress away from your next event and let our functions team help you organise a function to remember and you can rest assured that your function will be a success with our experienced and friendly staff.



FUNCTION AREAS

FRONT BAR

Make a grand entrance to your party



This area is ideal for larger parties and can cater for up to 100 people. Adjoining the Snug Bar, the Front Bar is quite versatile and can also be great for parties up to 120 people offering a large dance area with disco ball and lights, chillout couchy area and of course... the biggest bar space in the hotel!

Details:

Room Hire: No room hire fee
**Exception – 18th birthdays: \$250

Available: Saturday nights only

Min. Spend: Front Bar only \$1,000 (drinks only).
Front Bar with adjoining Snug Bar \$1,200 (drinks only).
Front Bar with adjoining Snug Bar and Courtyard \$2,450

Numbers: Front Bar – Ideal for parties ranging from 70 - 100 people.
Front Bar with Snug Bar – Up to 120 people.
Front Bar with Snug Bar and Courtyard – Up to 250 people.

Music & AV: Outlet for DJ, iPod, Laptop, House Music System (Nightlife). Large screen TV available with DVD player.



FUNCTION AREAS

SNUG BAR AND COURTYARD

Your party home away from home



The Snug Bar is a cosy room that adjoins the Courtyard, Front Bar and the Side Room. It is a relaxing room with a bar of its own. The Snug Bar compliments private parties held in the Front Bar or the Courtyard. The Courtyard offers a large undercover and outdoor area that is great for parties in warm or cold months.

Details:

Room Hire: No room hire fee
**Exception – 18th birthdays: \$250

Available: Monday to Saturday

Min. Spend: Friday nights - undercover courtyard area \$750 (drinks only).
Saturday nights \$1,250 (drinks only).

Numbers: Ideal for parties ranging from 70 – 200 people.

Music & AV: Outlet for DJ, iPod, Laptop, House Music System (Nightlife).



FUNCTION AREAS

SIDE ROOM

A small room with big character



The Side Room is perfect for small cocktail parties or intimate dinners. Complete with its own bar, this versatile room is great for smaller parties. The Side Room also has its own disco ball and lights.

Details:

Room Hire: No room hire fee
**Exception – 18th birthdays: \$250

Available: Monday to Saturday

Min. Spend: Friday nights \$400 (drinks only).
Saturday nights \$600 (drinks only).

Numbers: Ideal for parties ranging from 30 – 60 people.

Music & AV: Outlet for DJ, iPod, Laptop, House Music System (Nightlife).

FUNCTION AREAS

UPSTAIRS

Your party home away from home



With a similar layout to a house, this recently renovated funky function area includes an undercover deck, a cool bar, a dance floor room and a couple of couchy chill out rooms. This function room is also great for themed parties.

Details:

Room Hire: No room hire fee
**Exception – 18th birthdays: \$250

Available: Monday to Saturday

Min. Spend: Friday nights \$1,000 (drinks only).
Saturday nights \$1,500 (drinks only).

Numbers: Ideal for parties ranging from 70 - 130 people.

Music & AV: Outlet for DJ, iPod, Laptop, House Music System (Nightlife).



Function Terms and Conditions

For a successful function at the Queensberry Hotel we ask that you abide by a few simple requirements to ensure your special event meets your expectations and is hassle free.

Decorations

You are welcome to decorate your function area any way you like and will have access from 4pm on the day of your function. Please do not use sticky tape on our walls for photos or streamers; Bluetac is fine. Just discuss your requirements with us and we will be more than happy to tailor to your needs.

Cakes

You are welcome to bring any kind of cake in and we will be happy to store it, cut it and serve it for you. However there is a cake charge of \$30.

Food

It is against health regulations to bring your own food. However you are welcome to bring bags of lollies.

Deposit

To secure your function date a deposit of \$200 is required at time of booking. Once your deposit is payed, the function room is confirmed as yours. We do not take tentative function bookings. Assuming there is no damage to the room and your minimum spend is met your deposit will be returned to you. Cleaning charges may come out of your deposit.

Minimum Spend

This spend can be made up of all monies spent by yourself or your invited guests over the bar. Every endeavour is made to maintain prices as printed however these may be subject to change without notice.



Function Terms and Conditions continued..

Methods of Payment

Cash and Credit will be accepted as methods of payment. Any other currencies such as cheque must be approved by Queensberry Hotel management and cleared at least one week prior to the event.

Confirmation

A confirmation call will be made to you approximately a week prior to your event by our function coordinator to finalise food, beverage and entertainment details. Confirmation of final numbers must be made no less than one week prior to the function.

Cancellations

Cancellations may be made through the Functions Coordinator. If a cancellation is made the deposit will not be refunded unless the room is rebooked.

Damage

The client is responsible for any loss or damage to the Queensberry Hotel property caused by guests attending the function. The Queensberry hotel will not accept any responsibility for the loss or damage to any equipment, merchandise or personal effects left on premises prior to, during or after the function.

Responsible Service of Alcohol

Intoxicated persons will not be permitted to enter the venue. If a person is deemed by Queensberry Hotel management or staff to be intoxicated, that person or persons will be refused service and asked to leave the premises.

Under 18's

Under no circumstances does the Queensberry hotel allow children under the legal age of 18 within the venue at any time without a parent. Furthermore, the Queensberry hotel does not accept responsibility for any issues that occur.



Our Details

Functions Manager: Anne Barrett

Phone Number: 03 9347 2648 or 0438 86 0438

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Website: www.queensberryhotel.com.au

Queensberry Hotel

593 Swanston St, Carlton VIC 3053

Located on the corners of Swanston and Queensberry Sts